

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, October 13, 2005

The meeting was called to order at 7:32 p.m.

1. ROLL CALL:

Directors Present:

Janet Medina
Robert Craig
Thomas Chambers
Robert Webster
Perry Bautista

Directors Absent: None

Staff Present:

General Manager, Darryl Barrow
Attorney, Michael Conneran

Visitors Present: None

2. PLEDGE OF ALLEGIANCE: Led by Director Webster.

3. CONSENT CALENDAR:

Director Craig moved to approve the consent calendar, seconded by Director Bautista.

The motion was carried unanimously.

4. PUBLIC COMMENT: None

5. BUSINESS (OLD):

A. Approve Resolution No. 525 Adopting and Restating the Rate and Fee Schedule.

Director Craig moved to approve Resolution No. 525 Adopting and Restating the Rate and Fee Schedule, seconded Director Webster.

Roll Call

Director Craig	Aye	Director Bautista	Aye
Director Medina	Aye	Director Chambers	Aye
Director Webster	Aye		

The motion was carried unanimously.

B. Review Draft Agreement for Sewage Disposal Between the City and County of San Francisco, The Westborough Water District and The North San Mateo County Sanitation District.

The Board reviewed the draft agreement and gave direction to Attorney Conneran.

C. ACWA/JPIA Fall Conference, November 28, 2005 Thru December 2, 2005, San Diego, CA.

Director Craig moved to authorize Director Medina to attend the ACWA/JPIA Fall Conference, seconded by Director Webster.

The motion was carried unanimously.

6. BUSINESS (NEW):

A. Letter Dated September 29, 2005, From San Mateo County LAFCo Regarding 3988 Fleetwood, South San Francisco.

General Manager Barrow stated that he had responded to the letter from San Mateo County LAFCo. Mr. Barrow reported that he sent a letter to the owner of 3988 Fleetwood outlining the steps to obtain water from the Westborough Water District or the City of San Bruno.

No action taken.

B. Declare 1985 Ford F150 Truck as Surplus and Authorization to Auction To District Customers.

General Manager Barrow stated that with the purchase of the new utility truck the District no longer needed the 1985 Ford F150 truck and recommended it be declared as surplus and placed up for auction.

Director Webster moved to declare the 1985 Ford F150 truck as surplus and auction to the highest bidder, seconded by Director Medina.

The motion was carried unanimously.

7. WRITTEN COMMUNICATION: None.

8. ATTORNEY'S REPORT:

A. Wire Transfer With First National Bank.

Attorney Conneran stated that he had sent a letter to First National Bank regarding the language in the agreement for wire transfers. Mr. Conneran indicated that he would report back to the Board when he receives a response to his letter.

B. Report on Senate Bill 1234.

Attorney Conneran reported on Senate Bill 1234 and passed a handout to everyone.

9. GENERAL MANAGER'S REPORT:

A. General Manager's Sick Leave.

General Manager Barrow stated that he is scheduled to have surgery on November 1, 2005, and will be off work for approximately a week.

10. ITEMS FROM BOARD OF DIRECTORS:

A. Report from Directors on Region 5 Membership Meeting.

Directors Craig, Bautista, and Medina reported on the Region 5 Meeting.

B. Report on Contract Advisory Committee Meeting.

Director Craig reported on the Contract Advisory Committee Meeting with BAWSCA.

11. CLOSED SESSION: None.

12. ADJOURNMENT:

Director Bautista moved to adjourn, seconded by Director Craig.

The motion was carried unanimously.

Time 8:18 p.m.

Secretary

President

Date