

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

Thursday, January 12, 2006

The meeting was called to order at 7:30 p.m.

**1. ROLL CALL:**

Directors Present:

Robert Craig  
Perry Bautista  
Thomas Chambers  
Janet Medina  
Robert Webster

Directors Absent: None

Staff Present:

Darryl Barrow, General Manager  
Michael Conneran, Attorney

Visitors: None

**2. PLEDGE OF ALLEGIANCE:** Pledge led by President Webster.

**3. CONSENT CALENDAR:**

Director Medina moved to approve the Consent Calendar with corrections to the accountant's report, seconded by Director Craig.

The motion was carried unanimously.

**4. PUBLIC COMMENT:** None

**5. BUSINESS (Old)** None

**6. BUSINESS (New)**

A. Review/Approve Proposal to Install New Chicago Sewer Chewer at the Westborough Sewer Pump Station.

General Manager Barrow reported that the District had two proposals to install grinders at the Westborough Sewer Pump Station. The grinders were necessary to shred the rags and other material clogging the pumps. The low bidder was Pump Repair Service in the amount of \$93,672.36. Mr. Barrow pointed out that the District had budgeted \$150,000 for the project.

Director Craig moved to approve the low bid from Pump Repair Service to install the Chicago Sewer Chewer at the Westborough Sewer Pump Station, seconded by Director Chambers.

The motion was carried unanimously.

**B. Review/Approve Investment Policy.**

Director Chambers moved to approve resolution no. 527 Reconfirming Adoption of the Statement of the Investment Policy, seconded by Director Medina.

Roll Call

|                 |     |
|-----------------|-----|
| Robert Craig    | Aye |
| Perry Bautista  | Aye |
| Thomas Chambers | Aye |
| Janet Medina    | Aye |
| Robert Webster  | Aye |

The motion was carried unanimously.

**C. Appointment of Board Committees.**

President Webster appointed the following Board committees:

|                                |                     |
|--------------------------------|---------------------|
| Capital Improvement Committee: | Medina & Chambers   |
| Budget Committee:              | Bautista & Chambers |
| Public Relation Committee:     | Webster & Medina    |
| Special District Meeting:      | Webster & Craig     |
| Personnel Committee:           | Craig & Bautista    |

**9. WRITTEN COMMUNICATION:**

**A. Letter Dated December 12, 2005, Regarding Liability, Property, and Workers' Compensation Programs Risk Assessment from ACWA/JPIA.**

General Manager Barrow reported that John Haaf, Senior Risk Management Consultant had inspected the District's records and facilities for potential liability, property, and workers' compensation losses. Mr. Haaf found the District to be in good shape and had no recommendations, but encouraged the District to consider purchasing an Automated External Defibrillator to support emergency medical response procedures.

**10. ATTORNEY'S REPORT:**

**A. New Office Location.**

Attorney Conneran reported that the firm had moved their office to 425 Market Street, San Francisco.

**11. GENERAL MANAGER'S REPORT:**

**A. Report on Main Break on Gellert Boulevard.**

General Manager Barrow reported that there was a main break on Gellert Boulevard. Mr. Barrow stated that there was a break in a 2 inch irrigation line between the main and the meter. Mr. Barrow indicated that the break was repaired by the District's staff.

**12. ITEMS FROM BOARD OF DIRECTORS: None**

**A. Report on San Mateo County Chapter of Special District Meeting.**

President Webster and Director Craig reported on the San Mateo County Chapter of Special District meeting they attended.

**13. CLOSED SESSION: None**

**14. ADJOURNMENT:**

Director Bautista moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 8:02 p.m.

---

Secretary

---

President

---

Date