

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, March 9, 2006

The meeting was called to order at 7:30 p.m.

1. ROLL CALL:

Directors Present:

Janet Medina
Perry Bautista
Thomas Chambers
Robert Webster

Directors Absent: Robert Craig (excused absence)

Staff Present:

Darryl Barrow, General Manager
Michael Conneran, Attorney

Visitors: None

2. PLEDGE OF ALLEGIANCE: Pledge led by Director Chambers.

3. CONSENT CALENDAR:

Director Chambers moved to approve the Consent Calendar with corrections to the minutes, seconded by Director Bautista.

The motion was carried unanimously.

4. PUBLIC COMMENT: None

5. BUSINESS (Old):

A. Letter Dated February 6, 2006, From the City of South San Francisco Regarding Tree Removal.

The Board gave direction to General Manager Barrow regarding negotiating with the City of South San Francisco (City). Also, the Board requested the General Manager find out

what type of trees the City was planning to replant.

No action was taken.

6. BUSINESS (New)

A. Consideration of Rescheduling the May 11, 2006, Board Meeting.

Director Chambers moved to change the May 11, 2006, board meeting to May 18, 2006, the motion was seconded by Director Medina.

The motion was carried unanimously.

B. Review/Approve Agreement Between County of San Mateo and Westborough Water District for Cross Connection Services.

General Manager Barrow reported that the California Code of Regulations requires all water purveyors to implement a Cross Connection Program or contract with the local health agency to implement a program on its behalf. Mr. Barrow pointed out that the Board packet included a proposal between the County of San Mateo and the Westborough Water District for Cross Connection services.

Director Medina moved to approve the agreement between the County of San Mateo and the Westborough Water District for Cross Connection Services, seconded by Director Chambers.

The motion was carried unanimously.

C. ACWA Region 5 Meeting and Reception, April 2 & 3, 2006, Scotts Valley, CA.

Director Medina moved to authorize Directors Craig and Bautista to attend the ACWA Region 5 Meeting and Reception, April 2 & 3, 2006, Scotts Valley, CA, seconded by Director Chambers.

The motion was carried unanimously.

9. WRITTEN COMMUNICATION: None

A. Letter Dated February 17, 2006, From the Department of Health Services Regarding Annual Inspection.

General Manager Barrow reported that the Department of Health Services (DHS) indicated that the District was well maintained and operated by diligent and knowledgeable staff. DHS was happy to see the District had a 5 Year Capital Improvement Program to address the interior and exterior of the tanks. Also, DHS commended the District for its stringent control over the Cross Connection Program. DHS requested that the District conduct asbestos testing

and submit a report to them by April 28, 2006.

10. ATTORNEY'S REPORT: None.

11. GENERAL MANAGER'S REPORT:

**A Report on Meeting With the San Mateo County Grand Jury Concerning
Emergency Preparedness.**

General Manager Barrow stated that he met with the San Mateo County Grand Jury concerning Emergency Preparedness. The Grand Jury wanted to know how they could help the District prepare for emergencies. Mr. Barrow reported that he suggested to the Grand Jury to schedule a meeting between the City of South San Francisco, PG&E, fire department, police department, telephone company, and the water district on emergency preparedness. Mr. Barrow pointed out that the County would be putting together a report once they were done with meeting with all the agencies.

12. ITEMS FROM BOARD OF DIRECTORS:

A. Report on the Legislative Symposium in Sacramento.

Directors Bautista and Medina reported on the Legislative Symposium they attended.

13. CLOSED SESSION: None

14. ADJOURNMENT:

Director Bautista moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 8:25 p.m.

Secretary

President

Date