

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, June 8, 2006

The meeting was called to order at 7:32 p.m.

1. ROLL CALL:

Directors Present:

Janet Medina
Robert Craig
Thomas Chambers
Robert Webster
Perry Bautista

Directors Absent: None

Staff Present:

General Manager, Darryl Barrow
Attorney, Michael Conneran

Visitors Present: None

2. PLEDGE OF ALLEGIANCE: Led by Director Chambers.

3. CONSENT CALENDAR:

Director Bautista moved to approve the consent calendar, seconded by Director Chambers.

The motion was carried unanimously.

4. PUBLIC COMMENT: None

5. BUSINESS (OLD): None

6. BUSINESS (NEW):

A. Set Public Hearing to Consider Increasing Water and Sewer Service Charge.

Director Chambers moved to set public hearing for July 13, 2006, to consider increasing the water and sewer service charge, seconded by Director Medina.

Motion was carried unanimously.

B. Review/Approved Revisions to District's Personnel Manual Concerning Holiday Schedule, Life Insurance Coverage, and Dental Coverage.

Director Chambers moved to approve revisions to the District's Personnel Manual to include Veterans Day as a legal holiday and increase the life insurance coverage up to 1-1/2 times the annual salary with a maximum of \$150,000, seconded by Director Craig.

The motion was carried unanimously.

Director Chambers moved to approve dental coverage to include orthodontics for child dependents, seconded by Director Medina.

The motion was carried unanimously.

C. Consideration to Adopt Employee Vehicle Use Policy.

Director Craig moved to adopt employee vehicle use policy, seconded by Director Chambers.

Roll Call

Director Medina

Director Webster

Director Craig

Director Bautista

Director Chambers

The motion was carried unanimously.

D. Approve Capital Improvement Projects for 2006/2007.

General Manager Barrow reviewed the capital improvement projects for 2006/2007 with the Board.

Director Medina moved to approve the capital improvement projects for 2006/2007 as submitted, seconded by Director Chambers.

The motion was carried unanimously.

E. Consideration of Salary Adjustment for District Employees.

Director Chambers moved to approve salary adjustment for District Employees as submitted by General Manager Barrow, seconded by Director Craig.

The motion was carried unanimously.

F. Approve Revised Employment Contract and Salary Adjustment for General Manager.

Director Craig moved to postpone approval of General Manager's employment contract and authorize any salary increase be retro active to July 1, 2006, seconded by Director Chambers.

The motion was carried unanimously.

G. Approve 2006/2007 Budget.

General Manager Barrow reviewed the 2006/2007 Budget with the Board.

Director Chambers moved to approve the 2006/2007 budget, seconded by Director Medina.

The motion was carried unanimously.

7. **WRITTEN COMMUNICATION:** None.

8. **ATTORNEY'S REPORT:** None.

9. **GENERAL MANAGER'S REPORT:**

A. Report on Westborough/North Coast County Water District Intertie Connection.

General Manager Barrow reported on the status of the Westborough/North Coast County Water District intertie connection

10. **ITEMS FROM BOARD OF DIRECTORS:**

A. Report on Special Districts Annual Report.

Director Medina left a copy of the Special Districts Annual Report with General Manager Barrow if anyone was interested in reading the report.

11. **CLOSED SESSION:**

**A. CLOSED SESSION: - Public Employee Performance Evaluation - Government Code Section 54957.
Title: General Manager**

Item was postponed, no action was taken.

12. ADJOURNMENT:

Director Bautista moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 8:58 p.m.

Secretary

President

Date