

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, December 14, 2006

The meeting was called to order at 6:05 p.m.

1. ROLL CALL:

Directors Present:

Perry Bautista
Thomas Chambers
Robert Craig
Robert Webster
Janet Medina (arrived at 6:30 p.m.)

Directors Absent: None

Staff Present:

General Manager, Darryl Barrow	Luz Noto
Attorney, Michael Conneran	John Kennedy
Patricia Mairena	Carlos Arias
Lloyd Chang	

Visitors Present:

May Chang
Sue Craig
Jackie Bautista
Mr. & Mrs. Churchwell

President Webster declared recess at 6:07 p.m.

Meeting was reconvened at 7:30 p.m.

2. PLEDGE OF ALLEGIANCE: Led by President Webster.

3. ELECTION OF OFFICERS:

President Webster declared the Office for President vacant and opened the floor for nominations.

Director Craig moved to nominate Director Bautista for President, seconded by Director Chambers.

With no other nominations for President, the motion was carried unanimously.

President Bautista declared the floor open for nominations for Vice President.

Director Webster moved to nominate Director Medina for Vice President, seconded by Director Craig.

With no other nominations for Vice President, the motion was carried unanimously.

4. PRESENTATION BY PRESIDENT WEBSTER:

President Bautista presented outgoing President Webster with a plaque and district jacket for his dedication and outstanding work on the Board as President.

5. CONSENT CALENDAR:

Director Chambers moved to approve the consent calendar, seconded by Director Craig.

The motion was carried unanimously.

6. PUBLIC COMMENT:

Mr. and Mrs. Churchwell arrived after public comment was over, but President Bautista allowed them to speak. Mrs. Churchwell stated that their bill was outrageous and there was no way they could have used the amount of water the District charged them during January and February 2006.

General Manager Barrow passed out a copy of three letters sent to Mrs. Churchwell concerning her bill. Mr. Barrow reported that Mrs. Churchwell was notified back in March 2006, of her high usage and she never responded to the letter until September 2006. Mr. Barrow stated that he had a new meter installed and monitored the usage for 30 days and the usage remained the same as her prior usage. In addition, Mr. Barrow had the old meter tested and it was found to be accurate. Mr. Barrow stated that there was no justification to grant any adjustment to the Churchwells.

No action was taken.

7. BUSINESS (OLD): None.

A. Review/Approve Proposal to Install Two Variable Frequency Drives at the Rowntree Sewer Pump Station.

Director Craig moved to approve the proposal from Telstar to install two variable frequency drives at the Rowntree Sewer Pump Station, seconded by Director Chambers.

The motion was carried unanimously.

8. BUSINESS (NEW):

A. Consideration to Promote Field Maintenance Worker to Senior Field Maintenance Worker with Salary Adjustment.

General Manager Barrow recommended to promote Carlos Arias to Senior Field Maintenance Worker with an 8% salary increase.

Director Chambers moved to approve the General Manager's recommendation to promote Carlos Arias to Senior Field Maintenance Worker with an 8% salary increase, seconded by Director Webster.

The motion was carried unanimously.

9. WRITTEN COMMUNICATION: None.

10. ATTORNEY'S REPORT:

Attorney Conneran reported on Statue No. 573.

11. GENERAL MANAGER'S REPORT:

A. Report on Intertie With the North Coast County Water District.

General Manager Barrow reported that the North Coast County Water District had decided not to have an electronic gate entering their property from Sharp Park Road since they would seldom visit the site. Mr. Barrow indicated that the District should not put an electronic gate on the joining property the North Coast County Water District, but instead put an electronic gate on the District's main entry gate.

B. Report on Water Service Repair and Sewer Manhole.

General Manager Barrow reported that staff had located an illegal water connection at Westborough Boulevard and Oakmont Drive that had began to leak. Mr. Barrow indicated that staff dug down to the main and shutoff the service. Also, the District had located a lost sewer manhole on Meath Drive. Mr. Barrow stated that he had West Valley raise and concrete the sewer manhole.

12. ITEMS FROM BOARD OF DIRECTORS:

A. Report on the ACWA/JPIA Conference.

President Bautista and Director Webster reported the ACWA/JPIA Conference and thanked the Board for allowing them to attend.

13. CLOSED SESSION: None

14. ADJOURNMENT:

Director Webster moved to adjourn, seconded by Director Chambers.

The motion was carried unanimously.

Time 8:28 p.m.

Secretary

President

Date