

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

**Thursday, June 14, 2007**

The meeting was called to order at 7:30 p.m.

**1. ROLL CALL:**

Directors Present:

Robert Craig  
Perry Bautista  
Thomas Chambers  
Janet Medina  
Robert Webster

Directors Absent: None

Staff Present:

General Manager, Darryl Barrow  
Attorney, Michael Conneran

Visitors Present: None

**2. PLEDGE OF ALLEGIANCE:** Led by Director Medina.

**3. CONSENT CALENDAR:**

Director Craig moved to approve the Consent Calendar, seconded by Director Webster.

The motion was carried unanimously.

**4. PUBLIC COMMENT:** None

**5. BUSINESS (OLD):**

**A. Review/Approve Proposal for Electronic Door Enclosure at District Office.**

General Manager Barrow reported that the Board had previously approved the proposal from Medallion Glass but they were unable to provide the District with adequate insurance coverage. Mr. Barrow submitted a proposal from Pace Glass Company.

Director Webster moved to approve the proposal from Pace Glass Company contingent upon approval of the insurance, seconded by Director Chambers.

The motion was carried unanimously.

**6. BUSINESS (NEW):**

**A. Consideration of Resolution No. 535 Establishing the Appropriation Limit Applicable to the District During Fiscal Year 2007-2008.**

Director Chambers moved to approve Resolution No. 535 establishing the appropriation limit applicable to the District during fiscal year 2007-2008, seconded by Director Medina.

Roll Call

Director Bautista	Aye
Director Chambers	Aye
Director Craig	Aye
Director Medina	Aye
Director Webster	Aye

The motion was carried unanimously.

**B. Approve Capital Improvement Projects for 2007/2008.**

General Manager Barrow and the Capital Improvement Committee reviewed a 2-Year Capital Improvement Program with the Board.

Director Chambers moved to approve the 2-Year Capital Improvement Program, seconded by Director Webster.

The motion was carried unanimously.

**C. Approve Fiscal Year 2007/08 Operating Budget.**

General Manager Barrow and the Budget Committee reviewed the 2007/08 fiscal year budget with the Board.

Director Medina moved to approve the 2007/08 budget as presented to the Board, seconded by Chambers.

The motion was carried unanimously.

**D. Consideration of Salary Adjustment for District Employees.**

General Manager Barrow passed out a memo to the Board regarding his recommendation for salary adjustments for District employees.

Director Chambers moved to approve the General Manager's recommendation for employees salary adjustment, seconded by Director Medina.

The motion was carried unanimously.

**E. Approval of Revised Employment Contract and Salary Adjustment for General Manager.**

This item was postponed until the Personnel Committee had an chance to meet with the General Manager.

No Action Taken.

**F. Approve Tour to North San Mateo County Sanitation District and Skyline Tank, Saturday, July 16, 2007.**

Director Chambers moved to approve the tour of the North San Mateo County Sanitation District and Skyline Tank, Saturday, July 16, 2007, seconded by Director Webster.

The motion was carried unanimously.

**G. Schedule Public Hearing for Consideration of Water and Sewer Rate Increase for July 12, 2007.**

Director Webster moved to schedule the public hearing for Consideration of Water and Sewer Rate Increase for July 12, 2007, seconded by Director Chambers.

The motion was carried unanimously.

**H. Review/Approve District Newsletter.**

Director Craig moved to approve the District Newsletter with the changes as discussed,

seconded by Director Chambers.

The motion was carried unanimously.

7. **WRITTEN COMMUNICATION:** None

8. **ATTORNEY'S REPORT:** None

9. **GENERAL MANAGER'S REPORT:**

**A. Report on Fire Hydrant Hit on Westborough Boulevard.**

General Manager Barrow reported on a fire hydrant that was hit on Westborough Boulevard. Mr. Barrow indicated that someone driving a car down Westborough Boulevard cross the center island and hit a fire hydrant at the Westborough Professional Center. Mr. Barrow stated the District was reimbursed by the driver's insurance carrier.

10. **ITEMS FROM BOARD OF DIRECTORS:**

**A. Report on ACWA Region Event Tour of Shasta Dam and Lake.**

Directors Medina, Webster and President Bautista reported on the ACWA Region Event Tour of Shasta Dam and Lake they attended.

**B. Report on ACWA Spring Conference.**

President Bautista reported on the ACWA Spring Conference he attended.

11. **CLOSED SESSION:**

**A. Public Employee Performance Evaluation - Government Code Section 54957.  
Title: General Manager.**

There was no Closed Session.

12. **ADJOURNMENT:**

Director Craig moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

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Thursday, June 14, 2007

Time 8:43 p.m.

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Secretary

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President

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Date