

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

**Thursday, February 14, 2008**

The meeting was called to order at 7:30 p.m.

**1. ROLL CALL:**

Directors Present:

Janet Medina  
Robert Craig  
Thomas Chambers  
Perry Bautista  
Robert Webster

Directors Absent:     None.

Staff Present:

General Manager, Darryl Barrow  
Attorney, Michael Conneran

Visitors Present:     None

**2. PLEDGE OF ALLEGIANCE:** Led by Director Chambers.

**3. CONSENT CALENDAR:**

Director Craig moved to approve the consent calendar with correction to the minutes, seconded by Director Webster.

The motion was carried unanimously.

**4. PUBLIC COMMENT:**     None

**5. BUSINESS (OLD):**

**A. Approve 2007 Annual Audit Report.**

General Manager Barrow reported that he had received a letter from C.G. Uhlenberg stating

that they will cease doing business with the District due to their current level of staffing.

Director Chambers moved to approve the 2007 Audit Report, seconded by Director Craig.

The motion was carried unanimously.

**6. BUSINESS (NEW):**

**A. Consideration to Set Public Hearing Date to Consider Placing Sewer Service Charge on Property Tax Bill.**

Attorney Conneran report that the public hearing could be set at the same time the District sets the public hearing on the water and sewer rate increase.

No action was taken.

**B. Consideration of Cost of Living Salary Adjustment for James S. Teter, Consultant Engineer.**

Director Craig moved to approve a 4.2% Cost of Living Salary Adjustment for James S. Teter, seconded by Director Chambers.

Motion was carried unanimously.

**C. ACWA Spring Conference, Monterey, CA, May 5-9, 2008.**

Director Craig moved to authorize President Medina to attend the ACWA Spring Conference, Monterey, CA, on May 5-9, 2008, seconded by Director Chambers.

The motion was carried unanimously.

**D. ACWA's 2008 Legislative Symposium, Sacramento, CA, March 26, 2008.**

Director Craig moved to authorize Director Bautista to attend the ACWA Legislative Symposium, on March 26, 2008, seconded by Director Webster.

The motion was carried unanimously.

**7. WRITTEN COMMUNICATION:                      None.**

**8. ATTORNEY'S REPORT:**

Attorney Conneran reported on former employee of Hanson Bridget, Darrell Steinberg and current counsel Jackie Speier.

**9. GENERAL MANAGER'S REPORT:**

**A. Report on Skyline Tank Project.**

General Manager Barrow reported that there were a few items remaining on the punch list before the project was completed.

**B. Report on Broken Window at District Office.**

General Manager Barrow reported that there had been three broken windows at the District office in the last few months. Mr. Barrow stated that he had purchased a new security camera system and planned to have one installed facing Westborough Boulevard. In addition, Mr. Barrow indicated that he will have a surveillance camera sign installed on the building facing Westborough Boulevard. Mr. Barrow stated that a police report was filed all three times a window was broken.

**C. Report on Main Break on Duhallow Way.**

General Manager Barrow reported that there was a main break on Duhallow Way. Mr. Barrow reported that staff had replaced a corroded saddle.

**D. Report on Pump Repair at Main Water Pump Station.**

General Manager Barrow passed out pictures of a leak to main water pump no.3. Mr. Barrow reported that the entire pump was removed by Pump Repair Service and taken back to their shop for inspection and repair.

**E. Report on Christen Hill Water Storage Tank.**

Mr. Barrow reported that he had met with Kevin O'Connell, North Coast County General Manager concerning the Christen Hill Water Storage Tank. Mr. Barrow indicated that the North Coast County Water District plans to take the Christen Hill Water Storage Tank out of service to repair or replace the tank this year. During work on the tank the District would get water from the City of Daly City.

No action was taken.

**10. ITEMS FROM BOARD OF DIRECTORS:**

**A. Report on BAWSCA Meeting.**

Director Craig reported on a BAWSCA meeting he had attended.

**11. CLOSED SESSION:** None.

**12. ADJOURNMENT:**

Director Bautista moved to adjourn, seconded by Director Craig.

The motion was carried unanimously.

Time 8:25 p.m.

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Secretary

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President

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Date