

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

Thursday, September 11, 2008

The meeting was called to order at 7:30 p.m.

**1. ROLL CALL:**

Directors Present:

Perry Bautista  
Thomas Chambers  
Janet Medina  
Robert Craig  
Robert Webster

Directors Absent:     None.

Staff Present:

Darryl Barrow, General Manager  
Michael Conneran, Attorney

Visitors:           None.

**2. PLEDGE OF ALLEGIANCE:**     Pledge led by Director Webster.

**3. CONSENT CALENDAR:**

Director Craig moved to approve the Consent Calendar, seconded by Director Chambers.

The motion was carried unanimously.

**4. PUBLIC COMMENT:**     None

**5. BUSINESS (Old)**     None

**A. Report on Eplanet/Ewaste Regarding Electronic Recycling.**

Attorney Conneran reported on the liabilities of having recycling location on the District's property.

No action was taken.

**B. Review/Approve District Newsletter.**

Director Craig moved to approve the District Newsletter with corrections, seconded by Director Chambers.

**6. BUSINESS (New)**

**A. Review/Approve Resolution No. 543, District's Conflict of Interest Code.**

Director Chambers moved to approve Resolution No. 543, Conflict of Interest Code, seconded by Director Webster.

Roll Call

Janet Medina	Aye
Perry Bautista	Aye
Thomas Chambers	Aye
Robert Craig	Aye
Robert Webster	Aye

The motion was carried unanimously.

**B. Review/Approve Resolution No. 544, Volunteer Personnel Workers' Compensation Insurance.**

General Manager Barrow reported that ACWA/JPIA recommended that the District approve a Volunteer Resolution stating that volunteers working for the District are included in the District's Workers' Compensation Program and this would remove the liability risk and limit cost.

Director Bautista moved to approve Resolution No. 544, Volunteer Personnel Workers' Compensation Insurance, seconded by Director Craig.

Roll Call

Janet Medina	Aye
Perry Bautista	Aye
Thomas Chambers	Aye
Robert Craig	Aye
Robert Webster	Aye

The motion was carried unanimously.

**C. Review/Approve Director Attendance and Expense for ACWA Region 5 Event, Half Moon Bay, September 18-19, 2008.**

Director Bautista moved to approve Directors Craig, Medina, and Webster's attendance to the ACWA Region 5 Event, Half Moon Bay, September 18-19, 2008, with all expenses paid, seconded by Director Chambers.

The motion was carried unanimously.

**9. WRITTEN COMMUNICATION:**

**A. Letter Dated August 8, 2008, From ACWA/JPIA Regarding Drug and Alcohol Reasonable Suspicion Training and Risk Assessment Follow-up.**

General Manager Barrow reported on letter from ACWA/JPIA on Drug and Alcohol Reasonable Suspicion Training and Risk Assessment Follow-up.

**10. ATTORNEY'S REPORT: None**

**11. GENERAL MANAGER'S REPORT:**

**A. Report on Westborough/Rowntree Standby Power Generator Project.**

General Manager Barrow reported that in order to meet the noise level requirements set by the City of South San Francisco, the District will need to relocate the louver opening from the east side of the building to the north side of the building, seal the old opening with brick, install new sound absorbing product on the ceiling and walls, remove the skylight, and mount generator on spring isolators to reduce static deflection.

**12. ITEMS FROM BOARD OF DIRECTORS:**

**A. Letter of Resignation from Director Robert Webster.**

Director Webster stated that he will be relocating to Texas and his last day on the Board will be October 3, 2008.

**B. Report on Directors/Employees Medical and Lifetime Medical Policy.**

General Manager Barrow handed out a memo from Attorney Conneran on Director's compensation and benefits, survey on employee lifetime medical benefits, and directors compensation by other districts.

It was the consensus of the Board to have the Personnel Committee review the employees lifetime medical benefits package and report back to the Board.

**13. CLOSED SESSION:** None

**14. ADJOURNMENT:**

Director Craig moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 8:28 p.m.

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Secretary

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President

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Date