

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, October 16, 2008

The meeting was called to order at 7:30 p.m.

1. ROLL CALL:

Directors Present:

Janet Medina
Robert Craig
Thomas Chambers
Perry Bautista

Directors Absent: None

Staff Present:

General Manager, Darryl Barrow
Attorney, Michael Conneran

Visitors Present: None

2. PLEDGE OF ALLEGIANCE: Led by Director Bautista.

3. CONSENT CALENDAR:

Director Craig moved to approve the consent calendar with corrections to the minutes, seconded by Director Chambers.

The motion was carried unanimously.

4. PUBLIC COMMENT: None.

5. BUSINESS (OLD): None.

6. BUSINESS (NEW):

A. Consideration to Fill Board Vacancy.

Director Craig moved to interview candidates and appoint someone to fill the board vacancy, seconded by Director Chambers.

The motion was carried unanimously.

B. Review/Approve Director Expense Policy.

Director Bautista moved to approve the Director Expense Policy, seconded by Director Craig.

The motion was carried unanimously.

C. Consideration to Declare 1991 Ford Ranger As Surplus.

General Manager Barrow reported that the District had a surplus of vehicles and the 1991 Ford Ranger was rarely used by staff. Mr. Barrow indicated that the truck had a foul odor from the doors being closed and not used for months. Mr. Barrow stated that the truck needed tires. Mr. Barrow recommended auctioning the truck.

Director Chambers moved to declare the 1991 Ford Ranger as surplus and auction it, seconded by Director Craig.

The motion was carried unanimously.

D. Review/Approve Proposal For Amendment To Lease Agreement With New Cingular Wireless.

It was the consensus of the Board to have Attorney Conneran review the language in the amendment to the lease agreement with New Cingular Wireless.

No action taken.

7. WRITTEN COMMUNICATION:

A. Letter from Alla and Gregory Neyman, 2205 Barrington Court Concerning Sewer Service Charge on Property Tax Bill.

Director Chambers moved to authorize General Manager Barrow to write letter for President Medina to review responding to Alla and Gregory Neyman's property tax bill, seconded by Director Craig.

The motion was carried unanimously.

B. Letter from San Mateo County Grand Jury Regarding Questionnaire Request.

General Manager Barrow stated that because the deadline was prior to the Board meeting, he had completed the questionnaire from the San Mateo County Grand Jury and mailed it back to them.

8. ATTORNEY'S REPORT: None.

9. GENERAL MANAGER'S REPORT:

A. Report on Westborough/Rowntree Standby Power Generator Project.

General Manager Barrow reported that Telstar Engineering had been responding to concerns raised by the City of South San Francisco and that the District was getting closer to getting the project approved.

10. ITEMS FROM BOARD OF DIRECTORS:

A. Report on Region 5 Meeting Event, Half Moon Bay, September 18-19, 2008.

Director Craig and President Medina reported on the Region 5 Meeting.

B. Report on Employee Lifetime Medical Benefits Policy.

The Board reviewed items pertaining to options for the actuarial study.

Director Craig moved to have an actuarial analysis done based on the option selected by the Board, seconded Chambers.

The motion was carried unanimously.

C. Report on SFPUC Environmental Impact Report.

Director Craig reported on the SFPUC Environmental Impact Report.

11. CLOSED SESSION: None.

12. ADJOURNMENT:

Director Bautista moved to adjourn, seconded by Director Craig.

The motion was carried unanimously.

Time 8:43 p.m.

Secretary

President

Date