

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, January 8, 2009

The meeting was called to order at 7:31 p.m.

1. ROLL CALL:

Directors Present:

Robert Craig
Perry Bautista
Thomas Chambers
Janet Medina
William Lopez

Directors Absent: None

Staff Present:

Darryl Barrow, General Manager
Steve Miller, Attorney

Visitors: None.

2. PLEDGE OF ALLEGIANCE: Pledge led by President Craig.

3. CONSENT CALENDAR:

Director Medina moved to approve the Consent Calendar with corrections to the minutes, seconded by Director Chambers.

The motion was carried unanimously.

4. PUBLIC COMMENT: None.

5. BUSINESS (Old) None

6. BUSINESS (New)

A. Review/Approve Proposal From Lloyd Aubry Company to Install Standby Power Generator at Westborough and Rowntree Sewer Lift Station.

General Manager Barrow pointed out that the low bidder, John Clay Engineering had backed out on the project. The new proposal from Lloyd Aubry Company was higher because the original scope of work did not include noise requirements set by the City of South San Francisco.

Director Chambers moved to approve the proposal with Lloyd Aubry Company in the amount of \$372,420 with the following conditions: the WWD attorney prepare contract to include details of the scope of work and that WWD pay the additional cost for bonding required by the WWD upon verification of the cost. The motion was seconded by Director Medina.

The motion was carried unanimously.

B. Appointment of Board Committees.

President Craig appointed the following Board committees:

Capital Improvement Committee:	Medina & Chambers
Budget Committee:	Bautista & Chambers
Public Relation Committee:	Lopez & Medina
Special District Meeting:	Lopez & Craig
Personnel Committee:	Craig & Bautista

7. WRITTEN COMMUNICATION:

A. Letter Dated December 18, 2008, from San Mateo County Grand Jury.

General Manager Barrow stated that he had sent the questionnaire to Attorney Conneran and President Craig for their input. The Board reviewed the questionnaire with Mr. Barrow. No action taken.

8. ATTORNEY'S REPORT: None.

9. GENERAL MANAGER'S REPORT:

A. Report on Pump No. 3 at Westborough Water Pump Station.

General Manager Barrow reported that Pump No. 3 had been installed and it was operating efficiently. Mr. Barrow stated that he had requested a discount for the delay and was waiting for a response.

B. Termination Letter for Gellert Square.

General Manager Barrow reported that he had sent a letter of termination of service to Manton Wong, owner of Gellert Square for non-compliance of backflow device testing. Mr. Barrow stated that not testing the backflow devices has the potential for cross contamination of the water system. Mr. Barrow indicated that he had received a letter from the County of San Mateo Health Department recommending termination of water service. Mr. Barrow stated that the District would shut-off water service if the devices were not tested by the deadline given to Mr. Wong.

10. ITEMS FROM BOARD OF DIRECTORS: None

11. CLOSED SESSION: None

12. ADJOURNMENT:

Director Bautista moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 8:02 p.m.

Secretary

President

Date