

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, June 11, 2009

The meeting was called to order at 7:30 p.m.

1. ROLL CALL:

Directors Present:

Robert Craig
Thomas Chambers
Perry Bautista
Janet Medina
William Lopez

Directors Absent: None.

Staff Present:

General Manager, Darryl Barrow
Attorney, Michael Conneran

Visitors Present: None

2. PLEDGE OF ALLEGIANCE: Led by Vice President Craig.

3. CONSENT CALENDAR:

Director Chambers moved to approve the consent calendar with correction to the minutes, seconded by Director Medina.

The motion was carried unanimously.

4. PUBLIC COMMENT: None

5. BUSINESS (OLD): None

6. BUSINESS (NEW):

A. Review/Approve 2009/2010 Operating Budget.

General Manager Barrow and the Capital Improvement Committee reviewed the Capital Improvement Projects for FY 2009/2010.

Director Chambers moved to approve the Capital Improvement Projects for FY 2009/2010, seconded by Director Medina.

B. Consideration of Resolution No. 546 Establishing the Appropriation Limit Applicable to the District During Fiscal Year 2009-2010.

Director Chambers moved to approve Resolution No. 546 Establishing the Appropriation Limit Applicable to the District During Fiscal Year 2009/2010, seconded by Director Medina.

The motion was carried unanimously.

Roll Call

Director Bautista	Aye
Director Craig	Aye
Director Chambers	Aye
Director Lopez	Aye
Director Medina	Aye

Motion was carried unanimously

C. Resolution No. 547 Adopting Findings For Purposes of the California Environmental Quality Act In Connection with Approval of A Water Supply Agreement With The City and County of San Francisco.

Director Chambers moved to approve Resolution No. 547 Adopting Findings For Purposes of the California Environmental Quality Act in Connection with Approval of A Water Supply Agreement With The City and County of San Francisco, seconded by Director Medina.

The motion was carried unanimously.

Roll Call

Director Bautista	Aye
Director Craig	Aye
Director Chambers	Aye
Director Lopez	Aye
Director Medina	Aye

D. Resolution No. 548 Approving Water Supply Agreement With the City and County of San Francisco.

Director Chambers moved to approve Resolution No. 548 Approving Water Supply Agreement With the City and County of San Francisco, seconded by Director Medina.

The motion was carried unanimously.

Roll Call

Director Bautista	Aye	Director Chambers	Aye
Director Craig	Aye	Director Lopez	Aye
Director Medina	Aye		

E. Resolution No. 549 Approving Individual Water Sales Contract With The City and County of San Francisco.

President Craig expressed his unhappiness with the Individual Water Sales Contract with the City and County of San Francisco.

Director Medina moved to approve Resolution No. 549 Approving Individual Water Sales Contract With The City and County of San Francisco, seconded by Director Chambers.

The motion was carried unanimously.

Roll Call

Director Bautista	Aye	Director Chambers	Aye
Director Craig	Aye	Director Lopez	Aye
Director Medina	Aye		

F. Review/Approve Agreement for Compensation to County of San Mateo for Collection of Special Assessment Charges.

Director Bautista moved to approve the Agreement for Compensation to County of San Mateo for Collection of Special Assessment Charges, seconded by Director Medina.

The motion was carried unanimously.

G. Review Candidate Policy Form from San Mateo County Election Office.

Director Medina moved to approve the Candidate Policy Form from San Mateo County Election Office limited to 200 words and the cost of the Candidate's Statement sent to voters paid by the candidate.

The motion was carried unanimously.

H. Review/Approve Application from BAWSCA to Participate in High Efficiency Toilet (HET) Rebate Program for July 1, 2009 thru June 30 2010.

General Manager Barrow indicated that the District could implement it's own HET rebate program without paying BAWSCA the additional cost to administer the program.

No action taken.

I. Consideration of Salary Adjustment for District Employees.

General Manager Barrow passed out a memo to the Board regarding his recommendation for salary adjustment for district employees.

Director Bautista moved to approve the General Manager's recommendation for salary adjustment for district employees, seconded by Director Medina.

The motion was carried unanimously.

J. Approve Revised Employment Contract and Salary Adjustment for General Manager.

After Closed Session, Director Bautista moved to approve a 6% salary adjustment for General Manager Barrow, seconded by Director Medina.

The motion was carried unanimously.

7. WRITTEN COMMUNICATION:

A. Letter Dated May 18, 2009, From San Francisco Public Utility Commission Regarding Wholesale Rate for FY 2009-2010.

General Manager Barrow pointed out that in a May 18, 2009, letter, the San Francisco Public Utility Commission increased the wholesale rate \$0.22 and projected the rates to increase each year between 13.6 to 21.1% over the next four years.

B. Letter Dated May 13, 2009, From JPIA Regarding Liability, Property, and Workers' Compensation Programs Risk Assessment.

General Manager Barrow reviewed the letter dated May 13, 2009, regarding Property, Liability, Property, and Workers' Compensation Programs Risk Assessment with the Board.

8. ATTORNEY'S REPORT: None.

9. GENERAL MANAGER'S REPORT:

A. Report on Emergency Standby Power Generator Project.

General Manager handed out pictures of the installation of the Westborough standby generator project. Mr. Barrow indicated that the new generator was installed and the contractor still needed to have the fuel tank pressure tested and the generator inspected by the fire department.

B. Emergency Water Supply of Water To The North Coast County Water District.

General Manager Barrow reported that the District had supplied water to the North Coast County Water District for the entire City of Pacifica while their water transmission line was repaired.

10. ITEMS FROM BOARD OF DIRECTORS:

A. Report on ACWA Spring Conference.

President Bautista handed out a copy of his report on the ACWA Spring Conference.

B. Public Hearing Notification.

Director Lopez suggested providing more information on the water and sewer rate increase in the public hearing notification mailed to the customers.

11. CLOSED SESSION:

**A. CLOSED SESSION – Public Employee Performance Evaluation
Government Code Section 54957
Title: General Manager**

Board went into Closed Session at 8:29 p.m. and reconvened at 8:39 p.m.

No action taken.

12. ADJOURNMENT:

Director Bautista moved to adjourn, seconded by Director Chambers.

The motion was carried unanimously.

Time 8:49 p.m.

Secretary

President

Date