

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, July 9, 2009

The meeting was called to order at 7:30 p.m.

1. ROLL CALL:

Directors Present:

Janet Medina
Perry Bautista
Thomas Chambers
William Lopez

Directors Absent: Robert Craig (Excused absence)

Staff Present:

General Manager, Darryl Barrow
Attorney, Michael Conneran

Visitors Present: None

2. PLEDGE OF ALLEGIANCE: Led by Director Bautista.

3. CONSENT CALENDAR:

Director Bautista moved to approve the consent calendar with correction to the minutes, seconded by Director Medina.

The motion was carried unanimously.

4. PUBLIC COMMENT: None

5. BUSINESS (OLD): None

6. BUSINESS (NEW)

A. Public Hearing: Consideration of Increase Water Rate \$2.72 to \$2.94 Per Unit Resolution No. 550.

Vice President Chambers declared the public hearing open. General Manager Barrow handed out letters opposing the rate increase. There were 10 letters opposing water and sewer rate increases. The Board took the time to read every letter.

Vice President Chambers declared the public hearing closed.

Director Bautista moved to approve Resolution No. 550 Consideration of Increase Water Rate \$2.72 to \$2.94 Per Unit, seconded by Director Medina.

Roll Call

Director Medina	Aye	Director Chambers	Aye
Director Lopez	Aye	Director Bautista	Aye

The motion was carried unanimously.

B. Public Hearing: Consideration of Increase in Sanitary Sewer Rate From \$5.27 to \$5.73 Per Unit, Ordinance No. 57.

Vice President Chambers declared the public hearing open.

General Manager Barrow stated that when comparing both, water and sewer revenue, the sewer revenue cover a lesser share of expenses compared to water.

After discussing the sewer rate increase, Vice President Chambers declared the public hearing closed.

Director Medina moved to approve ordinance No. 57 Consideration of Increase Sanitary Sewer Rate From \$5.27 to \$5.73 Per Unit, seconded by Director Lopez.

Roll Call

Director Medina	Aye	Director Chambers	Aye
Director Lopez	Aye	Director Bautista	Aye

The motion was carried unanimously.

C. Public Hearing: Consideration of Providing for the Collection of Sanitary Sewer Service Charges Through the County Tax Roll, Resolution No. 551.

Vice President Chambers declared the public hearing open.

General Manager Barrow stated the resolution is required for the collection of the sewer service charge through the County tax roll.

Vice President Chambers declared the public hearing closed.

Director Medina moved to approve Resolution No. 551, Consideration of Providing for the Collection of the Sanitary Sewer Service Charges Through the County Tax Roll, seconded by Director Lopez.

Roll Call

Director Medina	Aye	Director Chambers	Aye
Director Lopez	Aye	Director Bautista	Aye

The motion was carried unanimously.

D. Review/Approve Proposal for Surplus Generators at the Westborough and Rowntree Sewer Lift Stations.

General Manager recommended the District declare the Westborough and Rowntree Sewer Lift Station generators surplus and approve the proposal from Lloyd Aubry Company, Inc. in the amount of \$1,800 for the generators. Mr. Barrow indicated that due to the state emissions standards, the generators would have to be used out of state.

Director Bautista moved to declare the Westborough and Rowntree Sewer Lift Station generators surplus and approve the proposal from Lloyd Aubry Company, Inc. in the amount of \$1,800 for the generators, seconded by Director Medina.

The motion was carried unanimously.

E. Consideration to Purchase National Geographic Magazine on Water for Tomorrow.

After discussing the purchase of National Geographic Magazine on Water for Tomorrow, the Board authorized General Manager Barrow to purchase 50 magazines.

F. Draft Water Conservation Implementation Plan Report.

General Manager Barrow reported on the Draft Water Conservation Implementation Plan Report (WCIP). Mr. Barrow indicated that the WCIP is to determine how BAWSCA members agencies can use water conservation as a way to continue to provide reliable water supplies through 2018 given the interim water supply limitation imposed by the SFPUC. The key component of the WCIP is the development and adoption of an Indoor Water Use Efficiency Ordinance. No action taken.

7. **WRITTEN COMMUNICATION:** None.

8. **ATTORNEY'S REPORT:** None.

9. **GENERAL MANAGER'S REPORT:** None.

A. Report on Emergency Standby Power Generator Project.

General Manager Barrow stated that the generator for the Westborough Sewer Lift Station had been installed but the contractor was waiting on a silencer that was on backorder to complete the job.

B. Sanitary Sewer Management Plan.

General Manager Barrow indicated that he had hired Cynthia Royer to help work on the District Sanitary Sewer Management Plan (SSMP). Mr. Barrow indicated that Ms. Royer is an employee of the City of Daly City and had developed the SSMP for the City.

10. **ITEMS FROM BOARD OF DIRECTORS:** None.

11. **CLOSED SESSION:** None.

12. **ADJOURNMENT:**

Director Bautista moved to adjourn, seconded by Director Medina.

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The motion was carried unanimously.

Time 8:16 p.m.

Secretary

President

Date