

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, August 13, 2009

The meeting was called to order at 7:30 p.m.

1. ROLL CALL:

Directors Present:

Thomas Chambers
Robert Craig
Perry Bautista
Janet Medina
William Lopez

Directors Absent:

Staff Present:

General Manager, Darryl Barrow
Attorney, Michael Conneran

Visitors Present: None

2. PLEDGE OF ALLEGIANCE: Led by Director Lopez.

3. CONSENT CALENDAR:

Director Chambers moved to approve the consent calendar with corrections to the minutes, seconded by Director Medina.

The motion was carried unanimously.

4. PUBLIC COMMENT: None.

5. BUSINESS (OLD): None.

6. BUSINESS (NEW)

A. Review/Approve Rate and Fee Schedule, Resolution No.552.

Director Chambers moved to approve the Rate and Fee Schedule, Resolution No. 552, seconded by Director Medina.

Roll Call

Thomas Chambers	Aye	Janet Medina	Aye
Robert Craig	Aye	Perry Bautista	Aye
William Lopez	Aye		

Motion was carried unanimously.

B. Review/Approve Ordinance of the Westborough Water District Amending the Rate and Fee Schedule to Increase the Sewer Service Charge, Ordinance No. 57.

Director Medina moved to approve Ordinance of the Westborough Water District Amending the Rate and Fee Schedule to Increase the Sewer Service Charge, Ordinance No. 57, seconded by Director Lopez.

Roll Call

Thomas Chambers	Aye	Janet Medina	Aye
Robert Craig	Aye	Perry Bautista	Aye
William Lopez	Aye		

Motion was carried unanimously.

C. Review/Approve District Newsletter.

Director Medina moved to approve the District Newsletter, seconded by Director Chambers.

The motion was carried unanimously.

D. Schedule Emergency Response Training.

Emergency Response Training session was scheduled for 10 a.m., Saturday, September 26, 2009.

7. **WRITTEN COMMUNICATION:** None.

8. ATTORNEY'S REPORT:

Attorney Conneran reported on a new statute regarding automatic rate increase for a period of five years.

9. GENERAL MANAGER'S REPORT:

A. Report on Emergency Standby Power Generator Project.

General Manager Barrow reported that the standby power generator for the Rowntree Pump Station was scheduled to be placed in service the week of August 17, 2009.

B. Report on Sewer System Management Plan (SSMP).

General Manager Barrow reported that the District was required to conduct a Sewer System Management Plan (SSMP) to evaluate the sanitary system capacity, condition, infiltration and potential for overflow. Mr. Barrow indicated that he had sent out a Request For Proposal.

C. Report on Main Break on Crofton Way.

General Manager Barrow reported that District staff had repaired a main break on Crofton Way. Mr. Barrow passed out pictures of the repair.

10. ITEMS FROM BOARD OF DIRECTORS:

A. Report on ACWA Region 5 Tour.

Director Bautista reported on the ACWA Region 5 Tour and thanked the Board for allowing him to attend.

11. CLOSED SESSION: None

12. ADJOURNMENT:

Director Bautista moved to adjourn, seconded by Director Chambers.

The motion was carried unanimously.

Time 8:06 p.m.

Secretary

President

Date