

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, December 10, 2009

The meeting was called to order at 6:04 p.m.

1. ROLL CALL:

Directors Present:

Janet Medina
Perry Bautista
Thomas Chambers
Robert Craig
William Lopez

Directors Absent:

Staff Present:

General Manager, Darryl Barrow	Patricia Mairena
Attorney, Michael Conneran	Carlos Arias
Luz Noto	Johnny Kennedy
Michael Patolo	

Visitors Present:

Sergio Medina
Sue Craig
Veronica Lopez
Jackie Bautista
John Bartel

President Craig declared recess at 6:06 p.m.

Reconvened at 7:20 p.m.

2. PLEDGE OF ALLEGIANCE: Led by President Craig

3. OATH OF OFFICE FOR DIRECTORS:

General Manager Barrow administered Oath of Office for Directors Chambers, Bautista, and Lopez.

4. ELECTION OF OFFICERS: President and Vice President

President Craig declared the office for President vacant.

Director Bautista moved to nominate Director Chambers for President, seconded by Director Medina.

The motion was carried unanimously.

President Chambers declared the office for Vice President vacant.

Director Medina moved to nominate Director Bautista for Vice President, seconded by Director Lopez.

The motion was carried unanimously.

5. PRESENTATION BY DIRECTOR CHAMBERS:

President Chambers presented Director Craig with a plaque for his work and dedication as President of the Board of Directors.

6. CONSENT CALENDAR:

Director Medina moved to approve the consent calendar, seconded by Director Craig.

The motion was carried unanimously.

7. PUBLIC COMMENT: None.

8. BUSINESS (OLD):

A. Review/Approve Proposals for Installation of Manual Transfer Switch at Westborough and Skyline Water Pump Station.

General Manager Barrow stated that the proposals from Telstar Inc. and Ken Grady Company, Inc. included prevailing wages. Mr. Barrow pointed out that the Capital Improvement project list for 2009/10 included installing manual transfer switches at the Westborough and Skyline Water Pump Stations. Mr. Barrow indicated that the District had budgeted \$40,000 for the project.

Director Craig moved to approve the low bid from Telstar in the amount of \$39,110.70, seconded by Director Bautista.

The motion was carried unanimously.

9. BUSINESS (NEW)

A. Review/Approve Retiree Healthcare Plan.

John Bartel reviewed the Actuarial Study for Retiree Healthcare for District employees and explained the different options for healthcare.

President Chambers directed the Personnel Committee to narrow down a recommendation and cost and then provide the information to the Budget Committee before the Board can make any decision on this matter.

No action taken.

10. WRITTEN COMMUNICATION: None.

11. ATTORNEY'S REPORT:

A. Central Valley Summit.

Attorney Conneran reported that he was unable to attend the November meeting because he was speaking at a Central Valley Summit.

12. GENERAL MANAGER'S REPORT:

A. Report on Christen Hill Water Storage Tank Project.

General Manager Barrow reported that he met with Kevin O'Connell to discuss the Christen Hill Water Storage Tank. Mr. O'Connell indicated that the Christen Hill Tank was severely corroded and that the North Coast County Water District was planning to tear down the Tank and construct a new one. Mr. O'Connell stated that the District would get water from the City of Daly City during demolition and construction.

13. ITEMS FROM BOARD OF DIRECTORS:

A. Report on 2009 ACWA/JPIA Fall Conference.

Director Medina and General Manager Barrow reported on the 2009 ACWA/JPIA Fall Conference they attended and thanked the Board for allowing them to attend.

B. BAWSCA Meeting

Director Craig stated that he attended a BAWSCA meeting and one of the topics discussed was an Indoor/Outdoor Water Policy.

14. CLOSED SESSION: None.

15. ADJOURNMENT:

Director Craig moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 8:39 p.m.

Secretary

President

Date