

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, May 13, 2010

The meeting was called to order at 7:30 p.m.

1. ROLL CALL:

Directors Present:

Janet Medina
Perry Bautista
Thomas Chambers
Robert Craig
William Lopez

Directors Absent:

Staff Present:

General Manager, Darryl Barrow
Attorney, Michael Conneran
Patricia Mairena
Johnny Kennedy
Carlos Arias

Visitors Present: None

President Chambers called for a recess. Time 7:31

The Board took a recess to recognize General Manager Barrow's 25 years of service with the District.

Reconvened at 7:53 p.m.

2. PLEDGE OF ALLEGIANCE: Led by Director Craig.

3. CONSENT CALENDAR:

Director Craig moved to approve the consent calendar, seconded by
Director Bautista.

The motion was carried unanimously.

4. PUBLIC COMMENT: None

5. BUSINESS (OLD): None

6. BUSINESS (NEW)

A. Review/Approve 2010/2011 Capital Improvement Projects.

General Manager Barrow reviewed the 2010/2011 list of Capital Improvement Projects with the Board.

Director Craig moved to approve the 2010/2011 Capital Improvement Projects, seconded by Director Bautista.

The motion was carried unanimously.

B. Review Draft 2010/2011 Operating Budget.

General Manager Barrow and the Budget Committee reviewed the FY 2010/2011 Budget with the Board. Mr. Barrow stated he needed to publish a legal notice for a public hearing for the water rate increases.

C. Review/Approve Proposal from Pump Repair Service Co. to Replace Pump No. 1 at the Westborough Water Pump Station.

General Manager Barrow stated Pump No.1 had stopped working and was removed to access the damage. The pump was inspected and had severe pitting and the lower bowl cut water vanes were eroded which caused cavitation. Mr. Barrow stated that Pump No.2 and 3 had been replaced and recommend replacing Pump No.1.

Director Medina moved to approve the proposal from Pump Repair Service to replace

Pump No.1 at the Westborough Water Pump Station in the amount of \$67,690.16, seconded by Director Craig.

The motion was carried unanimously.

D. Authorization to Negotiate with The City of San Bruno for Sanitary Sewer Bypass Connection on Olympic Drive.

General Manager Barrow reported that the City of San Bruno needed to replace their sewer lift station on Olympic Drive bordering the District's boundary. Mr. Barrow requested authorization to negotiate with the City of San Bruno for a temporary sanitary sewer bypass connection.

Director Lopez moved to authorize General Manager to negotiate with the City of San Bruno for a temporary sanitary sewer bypass connection and return the proposal to the Board, seconded by Director Medina.

The motion was carried unanimously.

7. WRITTEN COMMUNICATION:

A. Letter Dated May 5, 2010, from the North Coast County Water District Concerning Christen Hill Tank.

General Manager Barrow reported that the North Coast County Water District had planned the demolition of the Christen Hill Water Tank for May 17, 2010, and the District would be receiving water from the City of Daly City during the construction of the new tank. North Coast estimated construction to last a year and a half.

8. ATTORNEY'S REPORT:

A. League of City Meeting.

Attorney Conneran reported on a League of Cities meeting he attended concerning SB120 regarding cutoff notice to multi units.

9. GENERAL MANAGER'S REPORT:

A. Report on Status of Lease Agreement with Verizon Wireless.

General Manager reported that he had received a telephone call from Verizon Wireless that they were interested in negotiating a lease agreement for a portion of the land at the Skyline Tank Site. Mr. Barrow handed out an email from Verizon Wireless concerning the lease.

B. Report on Water Service Leaks on Gellert Court, Avalon Drive, and Myrna Lane.

General Manager Barrow stated that staff and he had repaired water service leaks on Gellert Court and Avalon Drive and that they will be scheduling the repair of the leak on Myrna Lane once he returns from vacation.

10. ITEMS FROM BOARD OF DIRECTORS:

A. Report on ACWA/JPIA Spring Conference in Monterey.

Director Medina reported on the ACWA/JPIA Spring Conference in Monterey she attended.

B. Report on Improvements to Westborough Park.

Director Lopez reported on improvements to Westborough Park.

11. CLOSED SESSION: None.

12. ADJOURNMENT:

Director Bautista moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 9:34 p.m.

Secretary

President

Date

