

**MINUTES OF THE SPECIAL MEETING  
OF THE  
BOARD OF DIRECTORS**

**Wednesday, November 16, 2011**

The meeting was called to order at 7:30 p.m.

**1. ROLL CALL:**

Directors Present:

Janet Medina  
Thomas Chambers  
Robert Craig  
William Lopez  
Perry Bautista

Directors Absent:     None.

Staff Present:

General Manager, Darryl Barrow  
Attorney, Michael Conneran

Visitors Present:

Ronald Burgess  
David Irwin  
Judith Louie

**2. PLEDGE OF ALLEGIANCE:** Led by Director Lopez.

**3. CONSENT CALENDAR:**

Director Craig moved to approve the consent calendar, seconded by Director Chambers.

The motion was carried unanimously.

**4. PUBLIC COMMENT:**     None.

**5. BUSINESS (OLD):**       None.

**6. BUSINESS (NEW):**

**A. Interview Candidates for Board Vacancy/Make Recommendation to Board of Supervisors.**

After interviewing Ronald Burgess, David Irwin, and Judith Louie for the board vacancy, the Board selected David Irwin. The Board directed the General Manager Barrow to forward all three applications for the vacancy to the Board of Supervisors and notify them of the Board's selection.

**B. Review/Approve Proposal from Environmental Systems Research Institute, Inc. for GIS Data Mapping System.**

General Manager Barrow stated that part of the 2011/2012 Capital Improvement Plan approved by the District was to update the District's water and sewer maps. Mr. Barrow stated that part of the update included a GIS Data Mapping System. Mr. Barrow indicated that staff and he had visited another water agency and used the Environmental Systems Research Institute (Esri) GIS Data Mapping System. Mr. Barrow handed out a copy of his report on the Esri system to the Board.

Director Craig moved to approve the proposal from Environmental Systems Research Institute, Inc. for GIS Data and Mapping System subject to approval of the contract by Attorney Conneran, seconded by Director Chambers.

The motion was carried unanimously.

**C. Review/Approve Contract from First National Bank for Deposit of Moneys.**

No action was taken.

**D. Consideration to Participate in BAWSCA's Lawn Be Gone Rebate Program.**

No action was taken.

7. **WRITTEN COMMUNICATION:** None.

8. **ATTORNEY'S REPORT:** None.

**9. GENERAL MANAGER'S REPORT:**

**A. Report on Pipe Corrosion to Skyline Tank No. 2.**

General Manager Barrow handed out photos of the corrosion to Skyline Tank No. 2. Mr. Barrow stated that he had the District's Engineer, Joubin Pakpour come out and inspect the corrosion to the outlet piping. Mr. Barrow indicated that Joubin recommend

draining the tank and having a corrosion engineer inspect the piping. Mr. Barrow stated that the tank would be drained during the winter for inspection and repair.

**B. Report on Water Leak on Appian Way.**

General Manager Barrow reported that there was a water leak on Appian Way which would require the District to use West Valley Construction to perform the repair due to the size of the job. Mr. Barrow stated that the District is not equipped to perform the repairs in a reasonable time frame and that approximately 250 customers would be out of water during the repair. Mr. Barrow added that the District would be installing additional valves that would provide water to the customers from both directions and reduce future shutdowns in the area.

**10. ITEMS FROM BOARD OF DIRECTORS: None.**

**A. Report on CSDA Meeting.**

Director Chambers reported on the CSDA meeting he attended.

**11. CLOSED SESSION: None.**

**12. ADJOURNMENT:**

Director Medina moved to adjourn, seconded by Director Lopez.

The motion was carried unanimously.

Time 9:06 p.m.

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Secretary

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President

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Date